

2019 Merchants' Attic Vendor Application
Saturday, March 23, 2019 10:30 AM - 2:30 PM
Cape Henlopen High School Gymnasium
1250 Kings Hwy. Lewes, DE 19958

To apply for vendor space in the March 23, 2019 Merchants' Attic, please complete this application & return with **FULL PAYMENT** to the Rehoboth Beach-Dewey Beach Chamber of Commerce, P.O. Box 216, Rehoboth Beach, DE 19971. **NOTE: This is an APPLICATION ONLY. Application submission does not guarantee acceptance. Spaces will NOT be available on a first come-first serve basis. Maximum of 100 vendors will be accepted. Please print clearly on application, correspondence will be sent via email if provided.**

I am requesting _____ 10' by 10' space(s) at the March 23, 2019 Merchants' Attic— each 10' by 10' space will be provided with **one 8 ft. table and one chair**. Additional tables may be rented.

Payment: _____ # of Vendor Spaces Requested X **\$90.00 per space**
_____ # of Additional Tables Needed X **\$10.00 per table**
\$_____ Total amount to be submitted with application

Name: _____

Business Name: _____

Address: _____

Phone Number: _____ Email: _____

I will be selling (check all that apply): Antiques/ Collectibles Second Hand Household Items
 Excess Retail/ Commercial Business Inventory—RBDBCC Member ONLY Handmade Items

Product Description (required for designation on vendor map):

IMPORTANT INFORMATION & CONDITIONS OF CONTRACT

1. Please provide accurate contact information on the vendor application. Correspondence will be sent via email to vendors if provided on application.
2. Vendors who do not comply with the provided rules/ regulations (page 2) may be denied space at future Merchants' Attic events.
3. Vendor spots will not be distributed on a first come, first serve basis.
4. Full payment is required upon receipt of application. Payment will be held until notification of acceptance by the Rehoboth Beach-Dewey Beach Chamber of Commerce (RBDBCC). Checks or credit card accepted, checks will be returned in the event of non-acceptance.
- 5. Vendors are responsible for the removal of their trash/remaining merchandise at the end of the event. Unwanted merchandise may not be disposed of on school property.**



Please read, sign and date under the Conditions of Contract continued on Page 2

CONDITIONS OF CONTRACT (CONTINUED):

Vendor Spaces & Set Up/ Clean Up

1. All vendor spaces are 10' wide x 10' long. Vendors must stay within their marked vendor spaces and may not block walkways.
2. One 8-foot table and one chair is included in the booth fee.
3. Vendors may park in the Cape Henlopen High School parking lot.
4. All vendors are responsible for the set up and breakdown of their space. Dollies and unloading/ loading devices will NOT be provided.
5. Set Up: 9:00 AM -10:30 AM, Breakdown: 2:30 PM - 4:00 PM.
 - a. NO EARLY BREAKDOWN PERMITTED—Failure to abide by set up and breakdown instructions will be noted and taken in to consideration for future show acceptance.
6. Vendors must complete break down and remove any trash/remaining items from the school by 4:00 P.M.
7. Event doors open to public promptly at 10:30 AM. ONLY vendors are permitted in the gymnasium prior to 10:30 A.M.
8. Vendor map will provide the specific loading and unloading location for vendors.

Items Permitted for Sale

1. Only items pre-approved by the Rehoboth Beach—Dewey Beach Chamber of Commerce (RBDBCC) are permitted for sale/ display at booth space.
2. No knives, guns, other weapons, explosives, pharmaceutical products or obscene videos/printed materials (i.e. magazines, old newspapers) are permitted for sale.
3. Priority acceptance will be given to RBDBCC business members. New commercial/retail merchandise may only be sold by Rehoboth -Dewey Chamber of Commerce members (includes “Home Party Vendors” e.g. LuLaRoe, Scentsy, Thirty-One, etc.). Limited acceptance will be given to “Home Party Vendors”.
4. RBDBCC has the authority to request the removal of unapproved merchandise from a booth space at any point in time during the show.

Inclement Weather Policy:

1. This event is weather dependent. In the event of a need for cancellation, a decision will be made prior to the day of the event by 12 PM (noon).
2. In the event of cancellation, no refunds will be given.
3. In the event of cancellation, the event will be rescheduled if possible.

Waiver: *I (merchant/ vendor) assume all risks associated with participating in the Merchants' Attic including but not limited to merchandise being damaged, broken or stolen; all such risks being known and accepted by me. Having read this waiver and knowing these facts and in consideration of you accepting my entry, I, for myself and anyone entitled to act on my behalf, waive and release the Rehoboth Beach-Dewey Beach Chamber of Commerce, Cape Henlopen High School, and all sponsors, their representatives and successors, from all liabilities of any kind arising out of my participating in this event even though the liability may arise out of carelessness on the part of the person named in this waiver. I grant permission to all of the foregoing to use any photograph, motion pictures, or any other record of this event for any legitimate purpose. By signing below I indicate that I have read and understand the provided conditions of this contract:*

Vendor Signature

Date

For more information, contact Emily Grothey at events@beach-fun.com or (302) 227-2233

